



YOUTH PROGRAMS

# Youth Sports Enrollment

To sign-up for Youth Sports activities, you will need;

- Credit Card registered to CYPBMS
- Child(ren)'s Current Sports Physical
- Child(ren)'s Shots Record (Flu shot for the current season)

## STEP 1: Create a CYPBMS account

"CYPBMS" is an online system we utilize for payment & registration. Please email [374FSS.FSY.YouthSports@us.af.mil](mailto:374FSS.FSY.YouthSports@us.af.mil) with the following and we will create an invitation link for you!

- **Family Sponsor's First and Last name**
- **Non-Military Email Address**

## STEP 2: Create a family profile

Once you receive an invitation email from [emaildelivery@afcyp.com](mailto:emaildelivery@afcyp.com), please follow the link in the email and proceed to register. Make sure all the mandatory fields indicated with \* are filled.

## STEP 3: Create child(ren) profile

Child(ren) profiles are needed to be created to get them enrolled to any CYP activities. On the main menu, click **Add/Edit Family Record** under **Family Record** -> **Child Information** -> **Add a Child**

## STEP 4: Register a credit card

Your credit card information is required to process a payment for the season. Please add your card on **Manage TAP Payment** under **Tuition Payment**.

## STEP 5: Sign up for the sports.

Once you have created the profile, click on **Register Camp / Instructional Classes** under **Camp / Instructional Classes** on the main menu. If you are interested in volunteer coaching, please sign up for "Volunteer Coach" session. Thanks for your consideration!

## STEP 6: Upload current sports physical & shots record

Per AFI, all children participating Youth Sports programs are required to have current sports physical & shots record (flu shot) \*1 uploaded to CYPBMS. Please click on **Upload Form** under **Documents** section and proceed to upload. No athlete can start the season without all the documents uploaded.

**\* Physical & shots record are good for a year. They have to be updated every 12 months**

**\*1 You can also request an immunization waiver. Please contact us for obtaining a waiver for your child(ren).**

## You are all good to go!

Team rosters will be built on the first come, first served basis. Your child may be put on a waitlist until we have a coach to support another team. Once the team roster is finished, your coach will contact you with practice day and time and location. We hope your child(ren) have a fun time!

For more questions reach out [374FSS.FSY.YouthSports@us.af.mil](mailto:374FSS.FSY.YouthSports@us.af.mil) or call 225-4199 (Mon-Fri 1000-1600)