

Scheduling a DEERS/ID Card Appointment

Military Personnel Flight

374th Force Support Squadron

Yokota AB, Japan

1. Navigate to RAPIDS ID Card Office Online: <https://idco.dmdc.osd.mil/idco/#/>
2. Select "CONTINUE" under "ID Card Office Locator & Appointments"

ID Card Office Online x +

idco.dmdc.osd.mil/idco/#/ Home Help

If experiencing issues please click "Help" and refer to the FAQs.

Welcome to the RAPIDS ID Card Office Online. Select an option below to update your CAC, manage sponsor or family member ID card information, or find a RAPIDS ID Card Office.

ID Card Office Locator & Appointments

Find a RAPIDS ID Card Office

Make an Appointment

[More Info](#)

2 **CONTINUE**

Common Access Card

Update Email Address

Add Joint Data Model Applet

Extend Academy Student Certificate

[More Info](#)

CONTINUE

Family ID Cards

View Sponsor/Family ID Card

Nominate Family Member

Renew Family Member ID Card

Print Family List

[More Info](#)

CONTINUE

My Profile

Update Contact Information

Update GAL Information

Opt-in TSA PreCheck (DoD Civilians Only)

[More Info](#)

CONTINUE

3. Enter “fussa” in the search box
4. Select “SEARCH”
5. Select Yokota Air Base, Japan

Search for Site by Address Alternative Search Search for Existing Appointment

Enter Location
City, State, Zip, Country

fussa 3

Radius
10 miles MILES KM


Search For
 All Appointments Walk-Ins

Time
Begin Time End Time

Date Range
Begin Date End Date

RESET **SEARCH** 4

Map Satellite



1 0.91 Miles
Yokota Air Base, Japan
374 FSS/FSPS
BLDG 316 ROOM 121 YOKOTA AIR BASE
FUSSA-SHI TOKYO,
(011) 813-1175

5 **SELECT**

6. Select “SCHEDULE AN APPOINTMENT”



0.91 Miles
Yokota Air Base, Japan
Site ID: 700162
374 FSS/FSPS
BLDG 316 ROOM 121 YOKOTAAIR BASE
FUSSA-SHI TOKYO,
(011) 813-1175

[★ GET DIRECTIONS](#)

[🕒 MORE SITE INFO](#)

[SCHEDULE AN APPOINTMENT](#)

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🕒 Office Hours
Sunday:
Monday: 8:00 AM - 3:00 PM
Tuesday: 8:00 AM - 3:00 PM
Wednesday: 8:00 AM - 3:00 PM
Thursday: 8:00 AM - 3:00 PM
Friday: 8:00 AM - 3:00 PM
Saturday:

👤 Walk-In Hours
Sunday:
Monday: 12:00 PM - 3:00 PM
Tuesday: 12:00 PM - 3:00 PM
Wednesday: 12:00 PM - 3:00 PM
Thursday: 12:00 PM - 3:00 PM
Friday: 12:00 PM - 3:00 PM
Saturday:

7. Select the appointment date

8. Select the appointment time

				1	2	3	4
5	6	7	8	9	10 Available Appointments	11	
12	7	13	14	15	Fully Booked	16	17
19	20	21	22	23	24	25	
26	9 Available Appointments	27	28				

Time	
Feb 14, 2023 8:40:00 AM	8 BOOK THIS APPOINTMENT
Feb 14, 2023 9:40:00 AM	BOOK THIS APPOINTMENT
Feb 14, 2023 10:40:00 AM	BOOK THIS APPOINTMENT

9. Read the information; then select “CONFIRM”

Please confirm you have read over the site information for Yokota Air Base, Japan before booking

Important Site Information:

Hours of Operation:
Hours of Operation: Monday - Friday, 0800-1500 (appointments from 0800 to 1200 / Walk-in hours are from 1200 to 1500). We are closed on Federal Holidays/5th AF Family Days, and weekends. Walk-ins times are Monday - Friday 1200 - 1500. Required Documents: All Categories (2 Forms of ID / DD Form 1172-2 / signed by sponsor, HR, or TASS / Contractors must present LOA). Additional documents may be required for eligibility. Please visit https://www.cac.mil/Portals/53/Documents/List_of_Acceptable_Documents.pdf for list of acceptable identification documents and https://www.cac.mil/Portals/53/Documents/required_docs.pdf for required eligibility documents.

Appointments:
1 appointment consist of (1)CAC ID or (1)Dependent ID card only. Any deviation from this rule will result in the customer being redirected to utilize our walk-in hours. Please schedule multiple appointments based on the number of ID cards needed. Please arrive on time for your scheduled appointment. Upon arrival, sign in the kiosk with your scheduled time for your appointment. Appointments are not required for DEERS Enrollment or CAC Pin Resets. For DEERS Enrollment, please utilize our walk-in hours. For CAC Pin Resets or Blocked Cards, you can walk-in at anytime.

Dependent ID Cards:
DEPENDENTS WITHOUT SPONSOR MUST present: All Dependents without their Sponsor present must have a valid DD Form 1172-2 and 2 forms of identification. The DD Form 1172-2 must be signed by the sponsor ahead of time in front of an ID Cards technician (commonly known as Verifying Official (VO)). If not signed in front of a VO, DD Form 1172-2 must be notarized upon sponsor signature. If sponsor will be accompanying their dependent during appointment or walk-in, we can print the DD Form 1172 on the spot. For Civilian Employee dependents, DD Form 1172-2 must also be signed by HR and accompany their orders/LOE. For Contractor dependents, LOA must also be present. DD Form 1172-2 can also be electronically signed and sent to DEERS via <https://idco.dmdc.osd.mil/idco/> (CAC access is required from the sponsor). DD Form 1172-2 can be found at the following site: <https://www.cac.mil/Portals/53/Documents/dd1172-2.pdf> or https://www.dmdc.osd.mil/self_service. FOR CIVILIANS, DD FORM 1172-2 MUST BE SIGNED BY HR/CPO. For Contractors, LOA must be presented each time.

Civilian CACs (OCONUS Local Hire, GS, NAF etc.):
If you are a civilian and needs a CAC, you must bring the following: DD Form 1172-2 signed by your HR/CPO and 2 forms of ID. Additional documents may be required for eligibility. Please visit https://www.cac.mil/Portals/53/Documents/List_of_Acceptable_Documents.pdf for list of acceptable identification documents and https://www.cac.mil/Portals/53/Documents/required_docs.pdf for required eligibility documents.

Contractors CACs:
If you are a contractor and need a CAC, you must bring the following: LOA from SPOT system, your TASS agent must verify your profile in TASS and sign a DD Form 1172-2, and 2 forms of identification. Please visit https://www.cac.mil/Portals/53/Documents/List_of_Acceptable_Documents.pdf for list of acceptable identification documents and https://www.cac.mil/Portals/53/Documents/required_docs.pdf for required eligibility documents. If you are a contractor but not covered under SOFA (no benefits), please bring a signed DD Form 1172-2 from your TASS agent instead of the LOA from SPOT.

COVID-19 Guidance:
For more information about ID Card Services during COVID-19, please visit: <https://www.cac.mil/Coronavirus/>

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10. Fill out the form to book your appointment.

Book Appointment for: Feb 14, 2023 8:40:00 AM

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First Name *

First name must have at least 1 character

Last Name *

Phone Number *

Email *

Sponsor's Personnel Type

Sponsor's Branch of Service

CANCEL SAVE

Questions?

Please contact us at

374FSS.FSPS.CustomerSupport@us.af.mil