

Subject: Welcome to the Yokota Flight Training Center Aero Club

Dear Prospective Member,

Welcome to the Yokota Flight Training Center (FTC) Aero Club, the only Aero Club located on mainland Japan and one of only two in the Pacific Asia region. We are pleased to offer flight training and recreational flying opportunities to eligible members.

To be eligible for membership, you must be under the [Status of Forces Agreement \(SOFA\)](#) of Japan and possess a valid Department of Defense (DOD) ID (e.g., military ID, Dependent ID) or a Department of State ID. Additionally, you will need to present an original (**not** a scanned copy or image) unexpired United States Passport or a birth certificate demonstrating US Citizenship.

Membership requires a one-time enrollment fee of \$35.00, which can be waived with a letter of good standing from another military aero/flying club, and monthly dues of \$30.00. A signed credit card authorization form is required before commencing any training or flight activities. We accept Mastercard, VISA, and American Express. Upon successful completion of the membership onboarding process, you will receive access to a Flight Schedule Pro account, which will be used for flight training tracking and scheduling. Members with proof of Yokota Enlisted or Officer (E/O) club membership via MemberPlanet payment confirmation are eligible for a 10% discount on flight hours and merchandise (instructor hours excluded).

Following membership application processing and approval, student members will complete a membership preparation checklist and then schedule an orientation. This orientation will cover crucial aspects of our operations, including normal ground procedures, scheduling protocols, weather resources, Standard Operating Procedures (SOPs), and essential safety information such as the locations of fire extinguishers, eyewash stations, emergency showers, and a review of administrative policies.

Prior to their first solo flight, primary pilots in training will be required to complete the following examinations:

- Initial/Annual Standardization Exam
- Make and Model Exam
- Mountain Flying Exam (or completion of a Mountain Flying course from an FAA-authorized provider)
- Pre-Solo Exam

FAA-rated pilots will need to complete the above examinations prior to their first flight, as well as:

- Instrument Exam

Instructors will be required to complete all the above exams plus the following:

- Instructor Exam

The initial orientation is a mandatory 3-hour session for initial pilots and is conducted by an FTC-authorized instructor at a rate of \$35.00 per hour. Rated pilots may not require the full three hours. All ground instruction is billed at the same rate.

The FTC does not provide a formal, in-person ground school. As an alternative, we leverage the Sporty's Learn to Fly online training program, offered to our members at a reduced rate compared to standard online pricing. Enlisted and Officer (E/O) Club members are eligible for an additional 10% discount on the Sporty's Learn to Fly online training program.

While members are welcome to pursue any formal ground training program of their choosing, it is imperative that the chosen program provides an endorsement for the FAA Knowledge Exam upon successful completion.

Completion of an online ground course is mandatory for primary student pilots prior to their first solo cross-country (XC) flight. To ensure optimal knowledge retention and application, we recommend completing the online ground course concurrently with flight training.

Our fleet consists of Technologically Advanced Aircraft (TAA), available for rent at the following rates:

- Cessna 172M/T-41: \$165.00/hour
- Diamond DA40-NG: \$175.00/hour
- Diamond DA42-VI: \$330.00/hour
- Redbird FMX/AATD: \$60.00/hour

Aircraft are rented 'wet', (fuel is included), and instruction is billed at \$35.00 per hour. We are proud to offer safe and well-maintained 'N' registered aircraft for rent.

Yokota FTC offers and administers FAA knowledge exams for Department of Defense (DoD) members and dependents at no cost. Exams are available for Department of State (DoS) members and dependents for a nominal fee.

For further inquiries, please contact the Flight Training Center staff at DSN 315-225-8988. We are ready to provide any additional information you may require.

We appreciate your interest in the Yokota FTC Aero Club and eagerly anticipate the opportunity to welcome you as a member. Please do not hesitate to reach out with any questions you may have.

BRANNAM.CECIL
RAY.1174620950

Digitally signed by
BRANNAM.CECIL.RAY.1174620950
DN: c=US, o=U.S. Government,
ou=DoD, ou=PKI, ou=USAF,
cn=BRANNAM.CECIL.RAY.1174620950
Date: 2025.09.23 10:02:35 +09'00'

C. Ray Brannam, Manager

Note: all prices are subject to change without prior notification.

Visit <http://www.yokotafss.com/aero-club/> for more information about our program.

1. Read Pilot Information File (PIF).
2. Review or attend the mandatory monthly safety meeting.
3. Pilots must complete the Flight Training Center standardization, aircraft make & model knowledge, closed book emergency procedures and mountain flying written examinations. Note: Those pilots qualified and interested in Instrument Flight Condition (IFR) flights must also take the instrument examination.
4. Schedule 3-hour ground/local procedures familiarization. **"Pilots" after all written exams are completed.**
5. Complete the AF Form 2519, Indoctrination Briefing Guide, and Initial Pilot Briefing.
6. Obtain briefing from the instructor for the following if a student pilot member:
 - Overall flight and ground training.
 - Scheduling aircraft and Instructors.
 - Flight Schedule Pro Training Syllabus if applicable.
7. Initial Pilot Briefing is intended to give new members an overview and understanding of the Yokota Flight Training Center / Aero Club operating procedures. All members must receive this indoctrination briefing prior to scheduling their first flight with a certified flight instructor. The training consists of approximately 30 items ranging from scheduling aircraft, local area procedures, local area charts and traffic, cross-country procedures, fueling, weight and balance, aircraft preflight and fueling procedures, etc. Once all the preliminary items are completed, the member with the instructor will go through the dispatching checklist and complete all items prior to flight.
8. A certified pilot must accomplish 50 items on the FAA Airman Certification Standards (ACS) to become qualified to fly Yokota Flight Training Center aircraft, and each item is evaluated by a certified flight instructor. Members must be certified to fly our aircraft cross-country, inside the Tokyo Terminal Control Area, during night and instrument flight if FAA certified as an instrument pilot. The USAF Aero Club / Flight Training Center Instructor Standardization guide is the publication among others used for pilot qualifications. No member is authorized to use our aircraft unless they have met the requirements and qualifications mandated by AFMAN 34-152, applicable Yokota Air Base instructions, Yokota Flight Training Center Standard Operating Procedures (SOP), and the Federal Aviation Administration (FAA) regulations. We also abide with International Civil Aviation Organization (ICAO), Japanese Civil Aviation Bureau (JCAB) regulations and any procedure required in landing and departing local airport.
9. A flight instructor must go through the same checkout procedures as new pilots. They must also take the instructor written examination; participate in standardization training for each course that is taught, and each piece of equipment used in instruction; maintain flight proficiency for each course that is instructed; adheres to all FAA regulations and Air Force and local policies and procedures; research new and improved teaching techniques.
10. Our flight and ground instructors are the central figure in aviation training and are responsible for all phases of required training. The instructor must be fully qualified as an aviation professional. They must also show proficiency in both pilot and co-pilot positions. Each instructor is evaluated by the Chief Instructor. Evaluations are also conducted via student pilot check flights to ensure the instructor is teaching according to Federal Aviation Guidelines. Even though the instructor is qualified, their evaluations continue throughout the instructors' contract.

11. All members, instructors and staff require an annual check flight to conduct flights at the Yokota Flight Training Center. All checkouts are based on the USAF Aero Club Instructor Standardization Guide and documented via AF Form 1584 (Pilot's Checkout Record). This guide, exams and other information are located on the USB drive given to you when you joined the Aero Club.

12. Yokota Flight Training Center/Aero Club understands that members come to us with widely differing flight experience; however, there is no guarantee they have ever been properly trained to fly general aviation aircraft. It's our responsibility to ensure that each member is qualified to fly at Yokota and surrounding airports. The existence of the Yokota Flight Training Center is dependent on our safety record, which is a direct reflection of how well we conduct our training and checkout programs.

Applicant name _____ Membership # _____

The following items must be completed prior to scheduling any flights or instruction. Assistance with each requirement is available from FTC Administration After completion of all applicable items, members must submit the signed form to FTC Administration.

ALL NEW MEMBERS MUST:

- Complete AF Form 1710 "Membership Application".
 - o *Note all applications must be processed in person at the Flight Training Center.*
 - o *Do not email any Personally Identifiable Information.*
- Provide a valid Military, State Department, or Dependent Identification Card.
- Provide an unexpired United States Passport or birth certificate for proof of citizenship.
- Complete AF Form 1585 "Covenant Not to Sue and Indemnity Agreement".
- Complete a Credit Card Membership Agreement.
- Complete Flight Schedule Pro (FSP) registration. Date Completed _____
- Receive access to Standard Operating Procedures, Aero Club Documents, and other manuals via FSP.
- Review latest Safety Meeting Video, if not attended in person in the month of signup.
- Review Pilot Information File (PIF).
- Provide Email address _____

FTC ADMINISTRATION:

- Complete registration in the Aero Club Automated Dispatch Program (ADP).
Date _____

USAF ACTIVE-DUTY MEMBERS MUST:

- Complete a "High-Risk" activity worksheet through your command if applicable. (AF Form 4391).

MEMBERS THAT HOLD A FAA PILOT RATING:

- Provide a copy of any/all FAA pilot certificates to include student pilot.
- Provide a copy of their current FAA Medical certificate.
- Complete all written exams prior to scheduling the pilot orientation.

MEMBERS BEGINNING FLIGHT TRAINING MUST:

- Complete 3-hour orientation.

Contact the Chief Instructor (Jake Kadish) to be assigned a primary instructor: Jake@Aviator.org. Please do this after your orientation is complete and please specify the days you can train e.g., weekdays, weekends, Panama schedule etc... Please include any other information you deem pertinent to your training.

I confirm that all the above items have been completed ⁴.

Member Signature _____ Date _____

⁴ This form is not valid unless signed by the member.

MEMBERSHIP APPLICATION YOKOTA AB AERO CLUB		Membership#	DATE
<p><i>AUTHORITY; JO USC 8012, Secretary of the Air Force: powers and duties; delegation by.</i> <i>PRINCIPAL PURPOSE(S): To determine individual's eligibility for aero club membership and past flying experience.</i> <i>ROUTINE USES: To determine an individual's eligibility for membership and flying activities In an Air Force aero club and provide the club information on the individual's history and capabilities as a pilot. Information may be disclosed to the Federal Aviation Agency, National Transportation Safety Board, and Veteran's Administration personnel conducting official business and having a valid requirement/or the information. Information may also be disclosed to any DOD component or part thereof, and upon request, to other Federal, state, and local governmental agencies in the pursuit of their official duties.</i> <i>It may also be disclosed to commercial insurance carriers in instances where incidents potentially impact on aero club insurance coverage. Finally, it may be used/or other lawful purposes including law enforcement and or litigation. SSAN is used/or positive identification of the individual and records.</i> <i>DISCLOSURE IS VOLUNTARY: Failure to provide any or all the information, including SSN, may result in the individual being denied aero club membership and or participation in aero club flying activities.</i></p>			
NAME (Last, First, Middle Initial)		GRADE	SSN
MAILING ADDRESS (Number, Street, City, State, Zip Code)		HOME PHONE	DATE OF BIRTH
DUTY ADDRESS	DUTY PHONE DSN if possible	IDENTIFICATION CARD NO.	DATE SEPARATED FROM ACTIVE DUTY
TYPE OF MEMBERSHIP	Basis of Eligibility		
<input type="checkbox"/> INTRODUCTORY <input type="checkbox"/> REGULAR	<input type="checkbox"/> ACTIVE/RETIRED <input type="checkbox"/> RETIRED MILIARY <input type="checkbox"/> RESERVE <input type="checkbox"/> DEPENDANT <input type="checkbox"/> DOD/NAF <input type="checkbox"/> CIVILAN <input type="checkbox"/> OTHER		
DATA FOR EMERGENCY NOTIFICATION			
NAME (Last, First, Middle Initial)		ADDRESS (Number, Street, City, State, Zip Code)	PHONE/AREA CODE RELATIONSHIP
SPONSOR INFORMATION (Complete if Dependent)			
TYPE OR PRINT SPONSOR'S NAME (Last, First, Middle Initial)		SPONSOR'S SIGNATURE (Only Required for Minors)	
ORGANIZATION		GRADE	SSN RELATIONSHIP
RESERVE/NATIONAL GUARD PERSONNEL			
<input type="checkbox"/> OFFICIAL ORDERS STATING CURRENT RESERVE/NATIONAL GUARD STATUS ARE ATTACHED.			
I understand that should my Reserve or Guard status change and make me ineligible for aero club membership, it is my responsibility to notify the aero club manager and terminate my membership.			
TYPE OR PRINT NAME (last first middle initial)		SIGNATURE	DATE
PILOT CERTIFICATION INFORMATION			
FAA CERTIFICATE <input type="checkbox"/> ATP <input type="checkbox"/> COMMERCIAL <input type="checkbox"/> PRIVATE <input type="checkbox"/> STUDENT <input type="checkbox"/> OCFI <input type="checkbox"/> CFI <input type="checkbox"/> CFII <input type="checkbox"/> GSM <input type="checkbox"/> NONE			CERTIFICATE(S) NO.
DATE LAST FIGHT REVIEW	FCC PERMIT GRANT DATE	FAA MEDICAL CERTIFICATE: DATE OF PHYSICAL:	CLASS OF PHYSICAL
PLEASE ANSWER THE FOLLOWING QUESTION: HAVE YOU EVER BEEN:			YES NO
A. A member of a U.S. Armed Forces Aero Club?			
B. Denied membership in or terminated from a U.S. Armed Forces Aero Club?			
C. Refused an aeronautical certificate or had an aeronautical certificate suspended or revoked?			
D. Reported for violation of any FAA regulation or other flying regulations?			
E. Involved in an aircraft incident/accident?			
F. Convicted of use of hallucinogens or dangerous drugs including marijuana?			
G. Convicted of serious alcohol-related charges such as operating motor vehicle under influence of liquor?			
<i>If answered yes, give full details, including date, location, nature, and disposition, on separate sheet and attach)</i>			
CERTIFICATION (To be completed by civilian applicants, including dependents)			
I certify that the above information is true and correct. I further certify that if accepted for membership I will read and comply with all Air Force, FAA, State, and AERO Club Directives and that I am financially able to pay for any foreseeable financial obligations incurred through this membership. In consideration of the Yokota Flight Training Center / Aero Club accepting payment by check for goods or services and for payment by charge/credit for myself and my authorized dependents, I hereby authorize deductions from my pay for any check given by me or my authorized dependents that is subsequently dishonored and for any charge/credit sale which is not paid within 90 days of when I am notified the charges are due. I understand that violation of any regulation may be grounds for suspending or revoking my membership and may make me liable for any damages to persons or property as a result of such violation. Furthermore, I will terminate my membership in writing and will settle my account prior to departure.			
APPLICANT'S SIGNATURE		SPONSORS SIGNATURE (Required for Minor Dependents)	
FOR OFFICE USE ONLY			
LETTER OF GOOD STANDING MEMBERSHIP CARD NO. <input type="checkbox"/> YES <input type="checkbox"/> NO		MANAGER'S SIGNATURE	DATE

COVENANT NOT TO SUE AND INDEMNITY AGREEMENT Membership #

NOTE: Section II of this form is to be completed for all minors, regardless of age and regardless of whether the parent has executed Section I on behalf of the minor. Complete one form for each person.

DATE

PLACE
 Yokota Flight Training Center/Aero Club
 Bldg. 4304, DSN:315-225-8988; +81-425-52-2510; after the 2nd dial tone, enter 5-8988

I. AGREEMENT

I, *(Print Name)* _____ am about to voluntarily participate in various activities, including flying activities, of the _____ Yokota Flight Training Center / _____ Aero Club as a pilot, student pilot, copilot, instructor, or passenger. In consideration of the Aero Club permitting me to participate in these activities, I, for myself, my heirs, administrators, executors, and assigns, hereby covenant and agree that I will never institute, prosecute, or in any way aid in the institution or prosecution of, any demand, claim, or suit against the US Government for any destruction, loss, damage, or injury *(including death)* to my person or property which may occur from any cause whatsoever as a result of my participation in the activities of the Aero Club.

If I, my heirs, administrators, executors, or assigns should demand, claim, sue or aid in any way in such a demand, claim or suit, I agree, for myself, my heirs, administrators, executors, and assigns to indemnify the US Government for all damages, expenses, and costs it may incur as a result thereof.

I know, understand, and agree that I am freely assuming the risk of my personal injury, death, or property damage, loss or destruction that may result while participating in Aero Club activities, including such injuries, death, damage, loss or destruction as may be caused by the negligence of the US Government.

I also understand and agree that I may be held liable for any damages or loss to the US Government which is caused by my gross negligence, willful misconduct, dishonesty, or fraud, and for limited damages or loss to the US Government which is caused by my simple negligence.

The term US Government as used herein includes the _____ Yokota Flight Training Center / _____ Aero Club and any officer, agent, or employee of the US Government or the Aero Club, or any Aero Club member, participant, user, or flight or ground instructor, acting officially or otherwise.

DATE

SIGNATURE

SIGNATURE OF AERO CLUB OFFICIAL

If a minor, so indicate and state age. If the minor is capable of signing, have him/her sign. If he/she is not capable, have parent sign for the minor: that is, "John Jones by Harry Jones, his father" and sign below.

II. AGREEMENT FOR MINOR PARTICIPANT

FOR MINOR *(Signature)*

I/We, _____, parent(s) of the above-named minor do hereby (1) consent to him/her participating in the activities of the _____ Yokota _____ Aero Club. (2) agree to the provisions of the above agreement and adopt it as my/our own, and (3) agree to reimburse the US Government for any damages or loss incurred by it for which this minor would be liable were he/she over 21 years of age.

DATE

PARENT'S SIGNATURE

Page is Intentionally Blank

*****PRICES SUBJECT TO CHANGE*****
“CONTACT CLINIC TO SCHEDULE AND TO OBTAIN CURRENT PRICING”

Tokyo International Airport Clinic

Haneda Airport 3 - Chome 3-2, 03-5757 - 1122 Ota Ward, Tokyo 144-0041 TEL : 03-5757-1122

1. All FAA Medical clinics require an appointment. No walk-ins will be accepted.
2. Haneda Airport Clinic examinations are weekday only.
3. Located at arrival floor of Terminal 1 Haneda Airport. At the end of the aisle between the nursing room and the NTT DoCoMo spot on the left side of the arrival at gate 13.

1 st Class -- ¥23,710 (initial)	¥18,710 (Renewal)
2 nd Class -- ¥23,710 (Initial)	¥18,710 (Renewal)
3 rd Class -- ¥30,910 (Under 40)	¥25,910 (Renewal)
3 rd Class -- ¥25,770 (over 40)	¥20,772 (Renewal)

	MON	TUE	WED	THR	FRI	SAT	SUN
AM 9:00 » 12:00	●	●	●	●	●	/	/
PM 1:00 » 4:00	●	●	●	●	●	/	/



Save another 10% if an "E" or "O" Club Member!

Learn To Fly Course - Private Pilot Ground School

★★★★☆ Read 578 Reviews | 286 Questions, 317 Answers or [WRITE A REVIEW](#)

\$299.00

● In Stock

SKU: E1753

Please Select *

- Instant Online Access + \$0 ?
- Ship Activation Code + \$0 ?
- Email Activation Code + \$0 ?

1

 ADD TO CART

As low as \$28.56/mo with [PayPal](#). [Learn more](#)

Aero Club Price: \$290

Note: all prices are subject to change without prior notification.

"The information herein is For Official Use Only (FOUO) which must be protected under the Freedom of Information act of 1966 and the Privacy Act of 1974 as amended. Unauthorized disclosure or misuse of this PERSONAL INFORMATION may result in criminal and/or civil penalties."

Revision 2 DTD 18 August 2023



Credit Card Payment Authorization Form

Membership in the Yokota Air Base Aero Club requires that you to authorize payments to be automatically charged to your credit card for monthly dues \$30/month⁵, following completion of flight/SIM/Ground training, Aircraft Rental, as well as purchase of any goods/supplies sold by the Aero Club, including other misc. fees such as (cancellation/late/no show/tire flat spot, etc.). Cash Payment is **not** accepted at the Aero Club. The information provided in this form will be entered into a secured PCI compliant database that is operated by Chase/Paymentech and tokenizes the CC data to provide additional storage security for your credit card account information. Once the data provided is entered into the PCI compliant database the credit card details provided on the second page will be destroyed. The portion of the form above the dotted line will be retained in our files as your authorization to process payments using the provided credit card information.

Please complete the information below:

I _____ authorize 374 FSS Aero Club to charge my credit card for monthly dues, flight/SIM/Ground training, Aircraft Rental, as well purchase of any goods/supplies sold by the Aero Club, including other misc. fees such as (late/no show/tire flat spot) fees The fees/charges may be the result of flight/SIM/Ground training, Aircraft Rental, purchase of any goods/supplies, and other misc. fees such as (late/no show/tire flat spot) fees, as well as additional fuel charges, Aircraft cleaning fees, cancellation fees, or other charges stemming from a rental contract, confirmed training or tour booking.

Name (Last, First) _____ Last 4 of CC: _____

Email: _____ Exp Date: _____

Billing Address: _____

City, State, Zip: _____

Phone number: _____

I authorize the above-named business to charge the credit card indicated in this authorization form according to the terms outlined above. I understand that this authorization will remain in effect until I cancel it in writing by the 1st week of the month in which I wish to resign my Aero Club membership, cancellation requests received after the 1st week of the month will be accomplished on a best effort basis. I further agree to notify the business in writing of any changes in my account information or termination of this authorization prior to the next billing date. This payment authorization is for the type of bill indicated above. I certify that I am an authorized user of this credit card and that I will not dispute the payments with my credit card company provided the transactions correspond to the terms indicated in this authorization form.

SIGNATURE _____

DATE _____

PRIVACY ACT STATEMENT (5 U.S.C. 552a)

AUTHORITY: 5 U.S.C. 5701, 5702, and E.O. 9397.

PRINCIPAL PURPOSE(S): Used to manage and enter customer account information into PCI compliant database.

ROUTINE USE(S): For processing of payments of fees incurred through provided transportation services.

DISCLOSURE: Voluntary; however, failure to provide the requested information may result in cancellation or denial of requested/scheduled transportation services.

⁵ Monthly dues currently \$30.00 per month, last updated August 2023, subject to change without prior notification.

Note: all prices are subject to change without prior notification.

"The information herein is For Official Use Only (FOUO) which must be protected under the Freedom of Information act of 1966 and the Privacy Act of 1974 as amended. Unauthorized disclosure or misuse of this PERSONAL INFORMATION may result in criminal and/or civil penalties."

Member Initial Understanding and agreement of each item below:

- Monthly Dues \$30.00⁶
- I understand that monthly dues are assessed on or after the 15th of each month, but before the end of the month.
- I understand that when and if my credit card information changes, I will notify the FTC prior to the 15th of if possible and I will submit a new Credit Card Authorization form.
- I understand that termination of my membership at the Yokota FTC must be completed in writing using the termination of membership document and be submitted no later than the 1st day of the month. Documents filed later may result in monthly dues being charged for that month. Refunds will not be processed in this case. If you are unable to come to the FTC in person to fill out the required membership termination form, you can use the membership termination form and mail it to FTCYOKOTA@GMAIL.COM
- I understand that unpaid debts are considered debts owed to the United States government, Federal Pay including NAF employees is subject to garnishment under Public Law 93-647, as amended by Public Law 95-30, and under Public Law 103-94. Implementation regulations are in 5 CFR 581 and 582. 374th Force Support Squadron Flight Training Center /Aero Club participates in the Treasury Offset Program, which authorizes the Department of Treasury to offset payments from the IRS, Office of Personnel Management, Social Security Administration, and civilian employers on order to collect delinquent debts.
- I understand that I may suspend my membership for periods of 2 months or more, or when on orders, (copy of orders required), inactivation requests for less than 2 months may incur a reactivation fee of \$30.00.

⁶ Subject to change without prior notice.

Note: all prices are subject to change without prior notification.

"The information herein is For Official Use Only (FOUO) which must be protected under the Freedom of Information act of 1966 and the Privacy Act of 1974 as amended. When filled in this document contains PII, unauthorized disclosure or misuse of this PII may result in criminal and/or civil penalties."

Input: _____ Verified: _____

Destroy this second page of CC info after database entry and confirmation.

Account Type: Visa MC AMEX

Name on Card: _____

CC#: _____ CVV#: _____

Exp Date: _____ E or O Club Member

Note: all prices are subject to change without prior notification.

"The information herein is For Official Use Only (FOUO) which must be protected under the Freedom of Information act of 1966 and the Privacy Act of 1974 as amended. When filled in this document contains PII, unauthorized disclosure or misuse of this PII may result in criminal and/or civil penalties."

Revision 2 DTD 23 September 2025