



DEPARTMENT OF THE AIR FORCE

PACIFIC AIR FORCES

Application for Temporary Food Establishment

Directions: The operator/manager of each temporary food establishment (TFE) site must complete this application. The application must be completed and submitted to Public Health at least 14 days before an event involving five or fewer booths and 30 days prior to an event involving more than five food booths. If granted approval for operation, the Yokota Sanitary Guidelines for temporary food booth operations must be read and signed by all persons that will work in the food booth. The approved TFE Application as well as the Yokota Sanitary Guidelines and personnel listing must be in the food booth at all times.

Date of Submission: _____

Name of Event: _____

Name of Temporary Food Establishment: _____

Name of Operator/Owner: _____

Telephone Number: _____

Email: _____

Date and Time of Event: _____

1. List **all** food and beverage items to be prepared and served. Attach a separate sheet if necessary. NOTE: Any changes to the menu must be submitted to Public Health and approved at least 10 days prior to the event.

2. Describe how and where all food items will be prepared. (All food items must be prepared from an approved kitchen or on site unless otherwise approved by Public Health).

3. Describe (be specific) how frozen, refrigerated, or hot foods will be transported to the TFE.

4. Describe how food temperatures will be monitored during the event.

5. Identify the sources of **all** food products, including ice and beverages. (All items must be purchased from an approved source. If you are interested in purchasing items other than the Exchange or Commissary, please contact Public Health for approval.)

6. Describe the location, set-up, and procedure for hand washing.

7. Identify the source of the potable water supply and describe how water will be stored.

8. Describe how and where utensil washing will take place (or state single-use utensils only).

9. Describe how and where wastewater from hand washing and utensil washing will be collected, stored, and disposed.

10. Describe the types of garbage disposal containers that will be used and where garbage will be disposed.

Statement: I hereby certify that the above information is correct and I fully understand that any deviation from the above without prior permission from Public Health will nullify final approval.

Signature(s): _____ Date: _____

APPROVAL SHEET

Final approval for the temporary food establishment requires complying with all statements written above as well as the guidelines for temporary food booth operations and the guidelines given by Public Health. A pre-opening inspection of the establishment with equipment in place and operational will be necessary to determine if it complies with Public Health and the Tri-Service Food Code. Public Health will also conduct periodic inspections to ensure all standards are met.

APPROVAL: Date: _____

Restrictions:

DISAPPROVAL: Date: _____

Reason(s) for Disapproval:

Public Health Signature

Date